

Award of Call Off Contracts for Equipment Purchase from the North East Procurement Organisation (NEPO) and The Procurement Partnership Ltd (TPPL) framework Grounds Maintenance Equipment & Plant Framework NEPO214 – Lot 1

Date: 05th January 2023

Report of: Report of Workshop & Engineering Manager

Report to: Chief Officer of Parks and Countryside

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

Brief summary

- A competitive procurement process has been conducted to establish contracts for the Supply of Machinery, Plant and Ancillary Equipment.
- The procurements will put in place call off contracts from the approved North East Procurement Organisation (NEPO) and The Procurement Partnership Ltd (TPPL) Framework; Grounds Maintenance Equipment & Plant Framework NEPO214. The Call Off relates to Lot 1: Grounds Maintenance Equipment including options to offer spare parts and Maintenance contract services.
- 4 separate schemes have been tendered via the NEPO tendering portal and the procurements have been concluded following the NEPO pre-approved evaluation process as outlined in the Instructions for Tendering. Gibsons Garden Machinery Limited are recommended for award for 62100 The Supply of 15 x Diesel out Front Rotary Mowers. While Balmers GM Limited are recommended for award for 62328 The Supply of 30 x Electric Cylinder Bowling Green Mowers, 62397 The Supply of 1 x Tractor Mounted Arm Mower and 64570 The Supply of 40 x Pedestrian Rotary Mowers.
- These suppliers are the most economically advantageous in terms of the Price and Quality evaluation carried out and the Chief Officer of Parks and Countryside is recommended to approve the award of contracts on this basis.

Recommendations

The Chief Officer for Parks and Countryside is recommended to note the content of this report and approve;

- a. The award of contracts to the winning suppliers following a call off utilising the North East Procurement Organisation (NEPO) and The Procurement Partnership Ltd (TPPL) framework Grounds Maintenance Equipment & Plant Framework NEPO214 – Lot 1 for the purchase of new machinery for Parks and Countryside in relation to the below:

Scheme ID: 62100 - Lot 1 The supply of 15 x Diesel out Front Rotary Mowers to Gibsons Garden Machinery

Scheme ID: 62328 Lot 1 - The Supply of 30 x Electric Cylinder Bowling Green Mowers to Balmers GM Ltd

Scheme ID: 62397 Lot 1 - The Supply of 1 x Tractor Mounted Arm Mower to Balmers GM Ltd

Scheme ID: 64570 Lot 1 - The Supply of 40 x Pedestrian Rotary Mowers to Balmers GM Ltd

To the total value of £718,705.20

- b. The use of the North East Procurement Organisation (NEPO) and The Procurement Partnership Ltd (TPPL) framework Tender Documentation including the Tender Evaluation Methodology of 60% quality and 40% price via their Tendering Portal in order to seek competitive tenders.
- c. The contract will commence, and orders placed January 2023.

What is this report about?

- 1 This report seeks approval for the procurement of specialist machinery, plant and ancillary equipment that is used to deliver the service's core requirements, Service Level Agreements and ensure business continuity in achieving the Council's budgeted income of £14.7 million.
- 2 In line with decision D54052 (Request to use a third-party external framework for the Supply of Machinery, Plant and Ancillary Equipment from, 'The Procurement Partnership Limited and North Eastern Purchasing Organisation'(NEPO)), 4 tenders were published on NEPO's electronic tendering site.
- 3 The submissions received by the deadline set were evaluated on a 60% quality and 40% price basis as set out in the tender instructions and scoring completed using a standardised template as provided by NEPO.
- 4 Confidential appendices attached, details the evaluation results. The outcome of which, is detailed within the recommendation.
- 5 The NEPO and TPPL framework covers a vast range of specialist horticultural, arboriculture and agricultural machines and equipment to fulfil the requirements of the Parks and Countryside service needs.

What impact will this proposal have?

- 6 If the service is unable to procure this specialist equipment there would be a detrimental impact on the quality of the service provided, the service's ability to deliver the income targets and the cost of maintaining the equipment to a useable standard.

How does this proposal impact the three pillars of the Best City Ambition?

Health and Wellbeing

Inclusive Growth

Zero Carbon

- 7 This report draws attention to co-ordinated working that demonstrates a contribution towards the following priorities contained in the City Priority Plan:
 - Best city for communities:
 - Best city to live:
 - Best Council Plan 2015 to 2020
 - Vision for Leeds 2011 – 2030
- 8 The procurement of machines ensures that the parks and greenspaces are well maintained for the health and wellbeing of people.

- 9 The procurement of new machines will ensure lower emissions than older or worn-out machines and the replacement of some with electric or alternative fuels, will help to lower air pollution levels across the City's local greenspaces.
- 10 The procurement reflects the Council's priority for spending money wisely.

What consultation and engagement has taken place?

Wards affected:
Have ward members been consulted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

- 11 The Executive Member for Public Health and Active Lifestyles has been consulted on these proposals.
- 12 It is not considered that the content of this report or the recommendations made will have significant impact on any particular ward or community.

What are the resource implications?

- 13 Having well serviced machines and replacing those that have reached the end of its economical useful life, is more efficient and reduces running costs over all and ensures Health & Safety compliance. This replacement of the equipment has been adequately budgeted for.
- 14 The utilisation of an approved framework via a further call for competition has resulted in a simplifying the tendering process there would be a cost and resource saving to the Council.

What are the key risks and how are they being managed?

- 15 The risk is considered to be low as it relates to the procurement of specialist horticultural, arboriculture and agricultural plant and ancillary equipment, from an existing framework. The subsequent contracts will be managed and monitored by Parks and Countryside, to ensure it is providing benefits to the Council.

What are the legal implications?

- 16 This a significant operational decision (SOD) which is not subject to call in. This decision is a consequence of the Key decision D54052 previously taken in relation to Capital Scheme Number 33410.
- 17 Officers from Procurement and Commercial Services have been consulted throughout this tendering exercise. As such all legislative requirements surrounding Public Procurements has been adhered to. The procurement exercise and evaluation has been undertaken in accordance with the Public Contract Regulations 2015 and the Council's Contract Procedure Rules. An open and transparent process has been followed.
- 18 Following evaluation, the panel believes that the contracts should be awarded as set out in the recommendation of this report.
- 19 Note that by virtue of Access to Information Rules 10.4.(3) the Appendices attached to this report are restricted as confidential. This is on the basis that they contain information relating to the financial or business affairs of any particular person (including the authority holding that information) which, if disclosed to the public, would, or would likely to prejudice the commercial interests of that person or the Council.**
- 20 It is considered that the public interest in maintaining this information as exempt outweighs the public interest in disclosing the information, as the disclosure may prejudice the outcome of the procurement process, whilst the details of the tender proposal within the appendices also contain the financial details/business affairs of the individual companies.**

Options, timescales and measuring success

What other options were considered?

- 21 It would have been possible to put suitable contracts in place following different procurement routes, but as described in decision D54052, the NEPO framework was the most comprehensive and advantageous to the council.
- 22 Not putting any formal arrangement in place is also an option but would leave the council vulnerable to risks.

How will success be measured?

- 23 Success will be measured as part of the contract management process.
- 24 Machines delivered and in use for the new cutting season.
- 25 Parks & Countryside has a diverse service which consists of managing, developing, conserving and maintaining horticultural, agricultural and arboriculture landscapes. Specialised machinery is used to implement the service provided which, in turn, requires regular maintenance and the replacement of old machinery so that service standards and business continuity and processes can be developed and maintained.

What is the timetable and who will be responsible for implementation?

- 26 The start date of the contracts awarded will be January 2023.

Appendices

- Appendix 1– Evaluation Matrices (confidential)
- EDCI

Background papers

- None